



JOB INFORMATION SHEET

COMPLETE THIS FORM, SIGN IT AND EMAIL TO: credit@mazzottarentals.com

THE FOLLOWING IS REQUIRED ON ALL JOBS:

1. This job information sheet needs to be filled out completely.
2. A signed purchase order identifying the project and stating the approximate material requirements.

A. PROJECT TYPE

- ☐ Private ☐ Public ☐ Federal ☐ Residential ☐ Commercial ☐ Rental
☐ One Building ☐ Multiple Buildings ☐ New Construction ☐ Improvement ☐ Copy of Payment Bond

B. MATERIALS TO BE FURNISHED

- ☐ Materials ☐ Labor ☐ Mat'ls & Labor ☐ Spec Fab Mat'ls ☐ Spec Fab Mat'ls & Labor

Amount \$ _____ Starting Date _____
Description _____

C. CUSTOMER INFORMATION

Name _____ Phone _____
Address _____
City _____ State _____ Zip _____ Email _____

D. CUSTOMER'S RELATIONSHIP TO JOB

- ☐ Owner ☐ General Contractor ☐ Subcontractor ☐ Other (specify):

Is the customer installing materials (if applicable?) ☐ Yes ☐ No

E. JOB LOCATION

Name _____ Phone _____
Address _____
City _____ State _____ Zip _____ County _____ Email _____

F. OWNER / AWARDING AUTHORITY

Name _____ Phone _____
Address _____
City _____ State _____ Zip _____ Email _____

G. LENDING COMPANY

Name _____ Phone _____
Address _____
City _____ State _____ Zip _____ Email _____

H. GENERAL CONTRACTOR

1. Name _____ Phone _____
Address _____
City _____ State _____ Zip _____ Email _____
2. Surety Name _____ Bond # _____
Address _____ Phone _____
City _____ State _____ Zip _____ Email _____

I. CONTRACTOR (IF OTHER THAN CUSTOMER)

1. Name _____ Phone _____
Address _____
City _____ State _____ Zip _____ Email _____
2. Surety Name _____ Bond # _____
Address _____ Phone _____
City _____ State _____ Zip _____ Email _____

TO BE COMPLETED BY CUSTOMER

Estimated Quantity _____ Estimated \$ Value _____ Materials _____

Please forward complete form to Credit Department. Customer Signature: _____